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Servizi del Parlamento
Servetschs dal parlament

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Guidelines for media representatives in the Parliament building

Access passes

- Access passes must be worn visibly at all times.
- There is no access to the Council chambers, meeting rooms or public gallery.
- However, media representatives can apply in advance for permission to take photography from the public galleries (contact: information@parl.admin.ch).

Photocraphy, filming and audio recordings

- It is permitted to take a quick photo or make a short video recording from the press galleries.
- The use of flashes is not permitted.
- Audio recordings are not permitted in either the public or press galleries.
- Photography, filming and sound recordings are not permitted in the *Zeitungszimmer Café*.
- Photography in the “Galerie des Alpes” restaurant may be granted by the head of catering. (contact: galeriedesalpes@zfv.ch).

Data protection and scene staging

- The photographing of confidential files or documents is prohibited.
- Scene staging (e.g. enacted/staged scenes and costumes, etc.) is not permitted.
- **Personality rights** must be protected in accordance with art. 28 of the Civil Code.

Conduct and appearance

- All journalists are expected to respect the institution of parliament by wearing appropriate dress.
- Please act with **due consideration** when in the antechambers and the lobby and refrain from disturbing Council members in the course of their work or from hindering their access to the chamber.
- Media representatives shall comply with the Code of Conduct of the Swiss Press Council.

Infrastructure and security

- Desks and other infrastructure are reserved for use by Council members.
- Luggage and equipment may not be left in the lobby or in the corridors. Escape routes and passageways must be kept clear at all times.
- It is not permitted to set up permanent installations (e.g. scenery, lighting, etc.).

Authority to issue instructions and sanctions

- The instructions of Parliamentary Services and security staff must be followed at **all times**.
- **Failure to comply** may result in the withdrawal of accreditation (Art. 11 Abs. 4 ParlVV).